

**SCOTT TOWNSHIP
BOARD OF SUPERVISORS
MINUTES—DECEMBER 20, 2017**

The Scott Township Board of Supervisors met on the above date in the Municipal Building, 350 Tenny Street (Espy), Bloomsburg, PA. The meeting was called to order at 6:30 p.m. and opened with the Pledge of Allegiance to the Flag. In attendance were Supervisors Paul R. Eyerly IV, Frederick D. Ackerman, Jr., William G. Hafner, and Lanny R. Sheehan. Solicitor Anthony J. McDonald from Marinos, McDonald & Knecht LLP, Police Sergeant M. Joseph Grassley, Maintenance Supervisor Mark J. Koons, and Secretary/Treasurer Brittany M. Stasik were also in attendance.

QUESTIONS FROM THE AUDIENCE

None appearing.

APPROVAL OF MINUTES

Minutes of the November 15, 2017 meeting were presented for approval. Mr. Hafner made a motion to approve the minutes as presented. Mr. Sheehan seconded the motion, which carried 4-0.

APPROVAL OF MONTHLY REPORTS

The November Budget, Police, Roads, Treasurer's, Zoning, and Tri-County COG IBC Inspection Service Reports were presented for approval. Mr. Ackerman made a motion to approve the reports as presented. Mr. Sheehan seconded and the motion carried 4-0.

APPROVAL OF BILLS TO BE PAID

The General Fund bills to be paid were presented as one transfer of electronic funds and check numbers 14831—14876 for \$39,943.68. In addition, a Liquid Fuels Fund bill to be paid was presented as check number 1680 for \$218.40. Mr. Hafner made a motion to approve the bills to be paid, totaling \$40,162.08. Mr. Sheehan seconded and the motion carried 3-0, with Mr. Eyerly abstaining due to a conflict of interest regarding the Press Enterprise payment, check number 14868.

SUBDIVISION & LAND DEVELOPMENT

Regarding the release of financial security for the Bauman Land Development, which is a property located at 2643 Meadow Lane, Township Engineer Todd Pysher, of Pysher & Associates, Inc., in a letter dated November 30, 2017, recommended releasing \$12,584 of the \$14,043 currently held by the Township. The remaining site improvements concern permanent seeding of disturbed areas and may not be complete until the spring. Mr. William Bauman requested that the Township release the full amount of the Letter of Credit, and he would provide a certified check for the \$1,459. Mr. Ackerman made a motion to authorize the release of the full amount of the Letter of Credit upon receipt of a certified check for \$1,459 to cover the cost of incomplete site improvements. Mr. Hafner seconded and the motion carried 4-0.

Regarding the financial security release for the Bradford W. Gensemer Subdivision Plan, Mr. Pysher reviewed the project in a letter dated November 30, 2017, and recommended release of the remaining financial security. Mr. Sheehan made a motion to release the remaining financial security, which totaled \$1,145.76. Mr. Hafner seconded and the motion carried 4-0.

Regarding the Shiloh Bible Church Post-Construction Stormwater Management Plan, Ted Oman, PLS, of Ted L. Oman & Associates, Inc., was present to represent the applicant. The County Planning Commission reviewed the Plan. The Township Planning Commission reviewed the Plan and recommended approval. Mr. Pysher reviewed the Plan in a letter dated November 15, 2017, and recommended approval with no conditions. Mr. Sheehan made a motion to approve the Post-Construction Stormwater Management Plan for the parking lot expansion. Mr. Hafner seconded and the motion carried 4-0.

Regarding the Lots 1, 2 and 7 Land Development Plan in the County Business Park, Ms. Stasik explained the deadline is approaching for finalizing the Plan. Neither she nor Township Engineer Todd Pysher has received any communication from Joshua Hoagland, P.E., of The Crossroads Group, LLC, since August. (The Board granted Preliminary Land Development Plan approval, with conditions, at their October 2016 meeting. At the February 2017 meeting, the Board provided input on the driveway configuration for Lots 1 and 2.) Discussion ensued regarding the need for easement agreements to be prepared and submitted to the Township. Mr. McDonald will contact Alvin Luschas, legal representative for the Business Park, to explain the Township must receive easement agreements and final plans before January 31, 2018, so they can address this at their February 21 meeting.

Regarding the Act 537 Plan, Brian Book, P.E., Director of Energy & Environmental Engineering at RETTEW Associates, Inc., representing the Municipal Authority of the Town of Bloomsburg, attended to provide an overview of the proposed upgrade. Tom Evans, Chairman of the Authority, and Evan Thursby, one of the Supervisors at the wastewater treatment plant, also attended. Attending to represent the Scott Township Authority were Douglas Sitler, Chairman, and Layne Kocher, Treasurer. Due to the extent of the project, the Department of Environmental Protection is requiring an amendment to the existing Act 537 Plan. Extensive discussion ensued regarding the reason for the upgrade and the cost/benefit to the Township. Part of the Plan amendment requires the Township to pass a resolution adopting the revised Facility Plan. This was tabled until the January 17 meeting. The Scott Township Authority will provide a recommendation to the Board of Supervisors after the next Authority meeting, which is scheduled for January 15, 2018.

OLD BUSINESS

Regarding the flood buyouts, Mr. Eyerly gave an update on a recent conference call, which included PEMA representatives, a County representative, Mr. Ackerman, Ms. Stasik, and Donna Enrico, who as a Community Development Specialist with PA DCED, is the contact for the Community Development Block Grant (CDBG) monies. The income requirements to qualify may be adjusted. In addition, the property location requirement has been extended fifty feet from a hazard area, which may allow more applicants to qualify for the buyout. The State would not allow the County to administer the Grant because the Township was the original applicant. However, Ms. Enrico will come to the Township on January 10 to explain the HUD requirements and to explain why certain ones may or may not apply to the Township.

Regarding Ordinance No. 12-20-17, which amends Ordinance 3-22-17B and fixes the tax rate for 2018, Mr. Hafner made a motion to adopt the Ordinance. Mr. Sheehan seconded and the motion carried 4-0. The requirements for advertising have been met.

The 2018 Final Budget was presented for approval. Ms. Stasik stated the Final Budget numbers were the same as in the approved Preliminary Budget. The requirements for advertising have been met. Mr. Sheehan made a motion to adopt the 2018 Final Budget. Mr. Eyerly seconded and the motion carried 4-0.

Regarding the Parks Master Plan, Ms. Stasik stated URDC is hoping to have the Plan complete by March. The next round of DCNR grants become available in April and the URDC representatives would be willing to assist with the preparation of the applications in order to start implementing changes into the Parks.

Regarding the Planning Commission vacancy, the Board tabled this until the Reorganization Meeting on January 2, 2018.

Regarding the long-distance phone service, Ms. Stasik updated the Board about the difficulty in getting this resolved with Verizon. After discussion, the Board directed Ms. Stasik to continue working with Verizon to get long-distance service.

NEW BUSINESS

Regarding the 2016 Liquid Fuels Audit Report, Mr. Koons explained there was a finding, which resulted in requiring \$11,343.98 to be paid back into the Liquid Fuels Account before January 31, 2018. Mr. Eyerly made a motion to transfer \$11,343.98 from the General Fund to the Liquid Fuels Tax Fund before January 31, 2018. Mr. Sheehan seconded and the motion carried 4-0.

Regarding the Local Services Tax distribution to the Espy and Lightstreet Fire Companies, Ms. Stasik explained that the Second Class Township Code stipulates: "The fire companies shall submit to the board of supervisors an annual report of the use of the appropriated moneys for each completed year of the township before any further payments may be made to the fire companies for the current year." She requested the Board's permission to withhold the checks until this information is received. The Board had no objection to waiting for fire company financial reports before distributing the monies.

Mr. Koons requested permission to have an individual approved to help on a temporary basis in the event additional workers are needed, such as during snow emergencies. Mr. Hafner has agreed to help, and Mr. Koons would like one more individual. The Board directed Mr. Koons to check to see if a temporary part-time worker must submit to random drug testing.

On behalf of the Board, Mr. Eyerly thanked Mr. Ackerman for his eighteen years of service as an elected Supervisor.

Mr. Hafner made a motion to adjourn the meeting. Mr. Ackerman seconded and the motion carried 5-0. The meeting adjourned at 8:01 p.m.

Respectfully submitted,

Brittany M. Stasik
Secretary/Treasurer