

**SCOTT TOWNSHIP
BOARD OF SUPERVISORS
MINUTES—JANUARY 11, 2021**

The Scott Township Board of Supervisors held a special meeting on the above date by means of Zoom, a videoconferencing app. The meeting date, time, and app connection requirements were advertised in the local newspaper. The meeting was called to order at 12:00 p.m. In attendance were Supervisors William G. Hafner, Kathleen A. Lynn, Paul R. Eyerly IV, Lanny R. Sheehan and Dennis N. Wildt. Solicitor Anthony J. McDonald from Marinos, McDonald & Knecht LLP, Engineer Todd Pyscher of Pyscher & Associates, Inc., and Secretary/Treasurer Brittany M. Stasik were also in attendance.

The Board immediately went into Executive Session at 12:01 p.m., to discuss legal matters. The Board reconvened at 1:05 p.m.

Mr. Hafner adjourned the meeting at 1:05 p.m.

Respectfully submitted,
Brittany M. Stasik
Secretary/Treasurer

**SCOTT TOWNSHIP
BOARD OF SUPERVISORS
MINUTES—JANUARY 20, 2021**

The Scott Township Board of Supervisors met on the above date by means of Zoom, a videoconferencing app. The meeting date, time, and app connection requirements were advertised in the local newspaper. The meeting was called to order at 12:01 p.m. In attendance were Supervisors Kathleen A. Lynn, Paul R. Eyerly IV, Lanny R. Sheehan, and Dennis N. Wildt. Solicitor Anthony J. McDonald from Marinos, McDonald & Knecht LLP, Police Chief Raymond J. Klingler, Maintenance Supervisor Mark J. Koons, and Secretary/Treasurer Brittany M. Stasik were also in attendance. Mr. Robert Horn was the only member of the public who attended.

QUESTIONS FROM THE AUDIENCE

None appearing.

APPROVAL OF MINUTES

Minutes of the December 16, 2020 regular meeting, the January 4, 2021 reorganization meeting, and the January 11 special meeting were presented for approval. Mr. Sheehan made a motion to approve the minutes as presented. Mr. Wildt seconded and the motion carried 4-0.

Ms. Lynn noted that on January 18, 2021, the Board held an executive session regarding contractual and legal matters.

APPROVAL OF MONTHLY REPORTS

The December Budget, Police, Roads, Treasurer's, Zoning Reports and the Tri-County COG IBC Inspection Service Report were presented for approval. Mr. Eyerly made a motion to approve the reports as presented. Mr. Wildt seconded and the motion carried 4-0.

APPROVAL OF BILLS TO BE PAID

The December 17 through January 20 General Fund bills to be paid were presented as two electronic funds transfers and check numbers 16586–16647 for \$102,639.69. In addition, the Liquid Fuels Fund bills to be paid were presented as check numbers 1803 and 1804 for \$5,317.39. Mr. Sheehan made a motion to approve the bills to be paid. Ms. Lynn seconded and the motion carried 3-0, with Mr. Eyerly abstaining due to a conflict of interest regarding the Press Enterprise payment, check number 16630.

OLD BUSINESS

Regarding the 1991 Ford F-450 bucket truck, Mr. McDonald recommended rejecting both bids opened at the December 16, 2020 meeting, and rebidding the truck with the requirement that the bidder lists a specific and exact dollar amount. Mr. Eyerly made a motion to reject both bids and to rebid the truck with the stipulation that the bid must be a specific amount. Mr. Wildt seconded and the motion carried 4-0.

Regarding the position on the Vacancy Board and the Emergency Management Coordinator, Ms. Stasik explained a resident volunteered to fill the Vacancy Board opening, but no one has shown any interest in serving as the Township's EMC. She has annual paperwork that must be filed with the State by the end of January that requires listing the EMC. Ms. Lynn asked Mr. Horn if he would be willing to fill that vacancy, but he declined. After discussion, Mr. Sheehan made a motion to appoint Ms. Melody M. Bohling as Chair of the Vacancy Board, and to appoint Ms. Stasik as the temporary Emergency Management Coordinator. Mr. Eyerly seconded and the motion carried 4-0.

NEW BUSINESS

Regarding the human resource procedures agenda item, Ms. Lynn recommended improving various procedures and centralizing employee documents. The Administration Committee will work on developing various templates for tracking HR activities, such as hiring, discipline, and termination.

J. Michael Wiley, Esquire, of the McCormick Law Firm, and Township Engineer Todd R. Pysher, of Pysher & Associates, Inc., joined the meeting.

By a motion made by Mr. Sheehan, seconded by Mr. Wildt and passed unanimously, the Board went into an Executive Session at 12:22 p.m., to discuss legal and contractual matters. The Board reconvened at 12:50 p.m.

Mr. Sheehan made a motion to adjourn the meeting. Mr. Wildt seconded and the motion carried 4-0. The meeting adjourned at 12:51 p.m.

Respectfully submitted,
Brittany M. Stasik
Secretary/Treasurer