

**SCOTT TOWNSHIP
BOARD OF SUPERVISORS
MINUTES—JULY 20, 2022**

The Scott Township Board of Supervisors met on the above date in the Municipal Building, 350 Tenny Street (Espy), Bloomsburg, PA. The meeting was called to order at 6:30 p.m., and opened with the Pledge of Allegiance to the Flag. In attendance were Supervisors William G. Hafner, Kathleen A. Lynn, Paul R. Eyerly IV, Layne D. Kocher, and Dennis N. Wildt. Solicitor Anthony J. McDonald from Marinos, McDonald & Knecht LLP, Police Chief Raymond J. Klingler, Maintenance Supervisor William D. Doty, and Secretary/Treasurer Brittany M. Bacon were also in attendance.

LIQUOR LICENSE TRANSFER HEARING—SKATETOWN FAMILY FUN CENTER

The Hearing began at 6:30 p.m. Testimony was closed at 6:45 p.m. (Ervin Blank Associates made a stenographic record of the hearing.) Mr. Eyerly made a motion to adopt Resolution 7-20-22A, approving the transfer of PLCB License No. R-15319 to Skatetown Family Fun Center, Inc., which is owned by Mr. Dhalas Robbins and is located at 2845 Skatetown Road. The motion continued that all other conditions of normal resolution concerning approval by the PA Department of Liquor also be incorporated as is in the current resolution. Mr. Kocher seconded and the motion carried 5-0. Mr. Kocher made a motion to adjourn the hearing. Mr. Wildt seconded and the motion carried 5-0.

BIDS FOR PARK PROJECT PHASE I

Joanne Conley, CPRP, of Urban Research & Development Corp., attending via speakerphone, stated John Claar Excavating, Inc. was the only bidder. DCNR approved the request for the additional \$50,000 in grant monies. Discussion ensued regarding the total cost of the improvements, including engineering costs for URDC. Mr. Kocher asked what the predicted engineering costs would be to finish the Claar Excavating project and to complete the install of the playground equipment. Ms. Conley stated she will provide an estimate of her consultant fees to finish this project, which will include incurred costs to date that have not been billed, plus anticipated costs for the rest of the project. She explained some of her fees have included work for Phase II grants. Mr. McDonald stated he reviewed all documents and they were properly prepared. Mr. Eyerly made a motion to accept the bid from John Claar Excavating, Inc. for the original amount of \$194,886.89, plus the change order of \$5,076.16, for a total amount of \$199,963.05. Mr. Wildt seconded and the motion carried 5-0.

QUESTIONS FROM THE AUDIENCE

None appearing.

APPROVAL OF MINUTES

Minutes of the June 22, 2022 meeting were presented for approval. Mr. Kocher made a motion to approve the minutes as presented. Mr. Eyerly seconded and the motion carried 5-0.

APPROVAL OF MONTHLY REPORTS

The June Budget, Police, Roads, Secretary, Treasurer, Zoning Reports and the Barry Isett & Associates Report were presented for approval. Mr. Wildt made a motion to approve the reports as presented and Ms. Lynn seconded. The motion carried 5-0.

APPROVAL OF BILLS TO BE PAID

The June 16 through July 20 General Fund bills to be paid were presented as one transfer of electronic funds and check numbers 17384–17423 for \$168,736.72. In addition, Liquid Fuels Fund bills to be paid were presented as check numbers 1877–1884 for \$16,814.19. Mr. Kocher made a motion to approve the bills to be paid. Mr. Eyerly seconded and the motion carried 5-0.

SUBDIVISION & LAND DEVELOPMENT

Regarding the Sheetz Store #213 Preliminary/Final Land Development Plan, Adam Williams, P.E., of BL Companies, attended to represent the developer. The Board had a number of concerns regarding traffic flow. Township Engineer Todd R. Pysher of Pysher & Associates, Inc., reviewed the plan in a July 20, 2022 email, and recommended that the Board approve the plan with the following conditions:

1. Satisfactorily address all of Scott Township Authority's review comments.
2. Affix signatures to the Cover Sheet of the plan drawings.
3. Provide financial security in an amount determined by the Township Engineer and in a form acceptable to the Township Solicitor.
4. Execute a Developer Agreement.
5. Satisfy Conditions 1 through 4 within thirty calendar days of the date of conditional approval.

Ms. Bacon stated Mr. Pysher is preparing the financial security. He can complete it after he receives some additional information from the Authority. Regarding Condition 1, the Authority's engineer is working with the developer to satisfy their review comments. Mr. Pysher inspected Sheetz Drive to determine how to correct the underground drainage and upgrade the road to support heavy tractor-trailer usage. Mr. Eyerly made a motion to approve the plan with the five conditions as listed above. Mr. Kocher seconded and the motion carried 5-0.

OLD BUSINESS

Regarding the American Rescue Plan funds, Ms. Bacon stated the account balance is \$109,614.66. Chief Klingler stated the computer that the officers use needs to be replaced. The cost would be approximately \$1,500. Mr. Wildt stated it should be added it to the list.

Regarding the resolution for the Traffic Signal Maintenance Agreement, Mr. Kocher made a motion to adopt Resolution 7-20-22B, which authorizes and directs the Secretary/Treasurer to submit all necessary paperwork to PennDOT and to sign the agreement on behalf of the Township. Mr. Eyerly seconded and the motion carried 5-0.

Regarding PennDOT Form TE-160, Application for Traffic Signal Approval, Mr. Kocher made a motion to authorize Ms. Bacon to submit the Form TE-160 Application for the SR 11/Cinema Center traffic signal. Mr. Eyerly seconded and the motion carried 5-0.

Regarding the quotes from two companies for annual traffic signal maintenance, Mr. Doty explained the quotes include maintenance on streetlights that are mounted on the traffic signal standards. The Township owns those streetlights. PPL owns the streetlights mounted on poles that are near the traffic signals. Mr. Eyerly asked if PennDOT requires that the Township hire a company or whether the maintenance could be managed in-house. After discussion, Mr. Doty will research what is involved in providing the State-required inspection reports.

Regarding adopting the newest version of the International Property Maintenance Code, the Board discussed the email, dated July 7, 2022, from Tim Dow, BCO, of Barry Isett & Associates, Inc. Mr. Dow's email listed sections of the IPMC that the Township would not need to adopt. However, the Board would prefer to know which sections of the code are necessary to supplement existing code deficiencies that are pertinent to the Township. The Board directed Ms. Bacon to contact Mr. Dow regarding specific sections the Township should adopt in order to address the Township's property maintenance issues effectively.

NEW BUSINESS

The final agenda item concerned the letter from Lee V. Rosato, Director of Operations for the Bloomsburg EMS, requesting that the Township re-designate Bloomsburg Volunteer Ambulance as the Primary EMS Service. Ms. Bacon stated she contacted Jeremy Brown, Director of the Columbia County Department of Public Safety, for input and informed the Board of his recommendation. After discussion, the Board chose to take no action on this.

Mr. Eyerly made a motion to adjourn the meeting. Mr. Kocher seconded and the motion carried 5-0. The meeting adjourned at 8:12 p.m.

Respectfully submitted,
Brittany M. Bacon
Secretary/Treasurer