

**SCOTT TOWNSHIP
BOARD OF SUPERVISORS
MINUTES—MAY 18, 2022**

The Scott Township Board of Supervisors met on the above date in the Municipal Building, 350 Tenny Street (Espy), Bloomsburg, PA. The meeting was called to order at 6:30 p.m., and opened with the Pledge of Allegiance to the Flag. In attendance were Supervisors William G. Hafner, Kathleen A. Lynn, Paul R. Eyerly IV, Layne D. Kocher, and Dennis N. Wildt. Solicitor Anthony J. McDonald from Marinos, McDonald & Knecht LLP, Maintenance Supervisor William D. Doty, and Secretary/Treasurer Brittany M. Bacon were also in attendance.

QUESTIONS FROM THE AUDIENCE

Roberta and John Birt expressed concern regarding the condition of a neighboring property located at 2897 White Birch Lane. The owner, Allan L. Vandermark, is deceased. Mr. McDonald stated that as of last year, there is no record at the Courthouse that anyone had filed an estate. After considerable discussion, Mr. Kocher made a motion to have the building code inspector evaluate the property. Mr. Eyerly seconded and the motion carried 5-0. Mr. Kocher made a motion to authorize the Maintenance Department to mow the yard this month. Mr. Wildt seconded the motion, which carried 5-0. The Board will postpone any further action until they receive the results of the building inspection.

APPROVAL OF MINUTES

Minutes of the April 20, 2022 meeting were presented for approval. Mr. Wildt made a motion to approve the minutes as presented. Ms. Lynn seconded and the motion carried 5-0.

APPROVAL OF MONTHLY REPORTS

The April Budget, Police, Roads, Secretary, Treasurer, Zoning Reports and the Barry Isett & Associates Report were presented for approval. Mr. Eyerly made a motion to approve the reports as presented and Mr. Kocher seconded. The motion carried 5-0.

APPROVAL OF BILLS TO BE PAID

The April 20 through May 18 General Fund bills to be paid were presented as one transfer of electronic funds and check numbers 17308–17344 for \$78,373.00. In addition, Liquid Fuels Fund bills to be paid were presented as check numbers 1870–1873 for \$8,315.08. Mr. Kocher made a motion to approve the bills to be paid. Mr. Wildt seconded and the motion carried 4-0, with Mr. Eyerly abstaining due to a conflict of interest regarding the Press Enterprise payment, check number 17331.

SUBDIVISION & LAND DEVELOPMENT

Regarding the Sheetz Store #213 Preliminary/Final Land Development Plan, Adam Davis, P.E., of BL Companies, sent a letter, dated May 19, 2022, which granted the Township a 30-day time extension. The developer is still working on revising the plans. The Board tabled this.

The Marr Development Letter of Credit release request was presented for Lots 1 and 2 in the Columbia County Business Park. Ms. Bacon stated that Township Engineer Todd Pysher of Pysher & Associates, Inc., inspected the project and in a letter, dated May 17, 2022, recommended releasing all but \$50,000 of the financial security. Mr. Eyerly made a motion to release \$1,942,000.00 of the financial security, with \$50,000.00 remaining. Ms. Lynn seconded and the motion carried 5-0.

OLD BUSINESS

Regarding the American Rescue Plan funds, Ms. Bacon stated she has filed the required first compliance report with the State. Ms. Bacon will update the ARP Monies Budget Report for the roof expense to the amount of the awarded bid. The Board discussed the color samples for the new metal roof. Mr. Wildt suggested having Ms. Bacon decide. Mr. Kocher recommended not choosing a premium color. Ms. Bacon selected Slate Blue, unless it is on back-order.

Regarding the Cinema Center Traffic Signal, Ms. Bacon stated she submitted invoices from Grove Miller Engineering, Inc., for reimbursement from the State. Developer's Realty Corp. has not responded to the invoice sent to them.

Regarding the parks, Ms. Bacon requested that the Board consider enacting an ordinance that would help with enforcement, which would outline specific hours that the parks are open. She explained the complaints she has received from residents, mostly about Espy Park. Because some of the issues are happening during the daytime, she suggested installing trail cameras to record violations. The Board directed Ms. Bacon to draft an ordinance.

Regarding the Carroll Park median, Ms. Bacon stated the notification letters to stop using the median as a crossover were sent to the residents. Mr. Doty stated the problem is continuing. The Board discussed various options. Mr. Kocher made a motion to reseed the damaged area of the median strip, rope or tape it off, and install Keep Off the Grass signs. Mr. Wildt seconded and the motion carried 5-0.

NEW BUSINESS

Regarding a Greenways, Trails and Recreation Program grant, Ms. Bacon stated this is now available through DCED. The grant has a 15% match by the Township. The park consultant would apply for \$75,000, and this would require an \$11,000 match. However, a donation received reduces that to \$10,450. Regarding the resolution for the grant, Ms. Bacon explained this is required to designate the Secretary/Treasurer as the official authorized to execute all documents and agreements related to obtaining the grant. Ms. Lynn made a motion to apply for the grant and to adopt Resolution 5-18-22. Mr. Kocher seconded the motion, which carried 5-0.

Regarding some issues with property maintenance, Ms. Bacon explained that the Township's building inspector, Tim Dow, BCO, of Barry Isett & Associates, Inc., recommended adopting the 2015 Property Maintenance Code. Because the International Property Maintenance Code is updated every three years, Mr. Eyerly had asked if it would be better to adopt the newest version. The State is using the 2018 version. Mr. Dow will provide information outlining the differences between the 2015, the 2018, and the 2021 versions. The Board tabled this until they receive Mr. Dow's report.

Regarding the general liability insurance, Ms. Bacon explained some of changes that Caleb Sheldon, Risk Advisor for the Kilmer Group, provided in the renewal. Mr. Eyerly and Mr. Kocher questioned some of the differences in coverage. Mr. Eyerly made a motion to authorize Ms. Bacon to contact Kilmer Group to determine if EMC Insurance would match the aggregate limits for both public officials and police professional, which is currently being offered by McKee/PMA, for the same price that they are offering now, so that the Township would receive the extra coverage in both categories without an increase in premium. The motion continued that if so, the Township would accept EMC's quote and if not, the Township would renew with McKee/PMA, due to the significant difference in aggregate limits. Mr. Kocher seconded and the motion carried 5-0.

The Board entered into an Executive Session at 8:00 p.m. for personnel matters, and reconvened at 8:17 p.m.

Mr. Kocher made a motion to offer Maintenance Department employment to Jason Welliver, at a starting rate of \$17.00 per hour, part-time to thirty-one hours per week from April to November, and eligible for a year-end review. Mr. Wildt seconded and the motion carried 5-0.

Mr. Wildt made a motion to adjourn the meeting and Mr. Eyerly seconded. The motion carried 5-0, with adjournment at 8:30 p.m.

Respectfully submitted,
Brittany M. Bacon
Secretary/Treasurer