

**SCOTT TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES— July 17, 2024**

The Scott Township Board of Supervisors met on the above date in the Municipal Building, 350 Tenny Street (Espy), Bloomsburg, PA. The meeting was called to order at 6:30 p.m. and opened with the Pledge of Allegiance to the Flag. In attendance were Supervisors William G. Hafner, Layne D. Kocher, Kathleen A. Lynn, and Dennis N. Wildt. Police Chief Raymond J. Klingler, Maintenance Supervisor Douglas Kashner, Solicitor Matthew E. Turowski, and Secretary/Treasurer Brittany M. Bacon were also in attendance.

**PARK GRANT BID OPENING** – Mr. Kocher reported that the Scott Township Park Grant consultants, Urban Research & Development Corporation (URDC), did not provide any information on bids received. Ms. Bacon noted she made multiple attempts to obtain information from URDC. Mr. Kocher stated a Special Meeting of the Board of Supervisors will be scheduled when information is obtained.

**QUESTIONS FROM THE AUDIENCE**

Jane Wolfe, 3 Bittersweet Drive, raised property maintenance concerns for 5 Bittersweet Drive, specifically weeds, unlicensed vehicles, a hole in the side of the house, and the resulting increase in mice due to the negligence of the property. Ms. Wolfe thanked Zoning Officer Brittany Bacon for her assistance in the past with this property. Ms. Bacon recently addressed the vehicle issue and will revisit the property.

**APPROVAL OF MINUTES**

Minutes of the June 19, 2024 meeting were presented for approval, noting a correction to the draft on Page 2 to reflect the Bills Paid motion was made by Mr. Hafner and seconded by Mr. Wildt. Mr. Wildt made a motion to approve the minutes with the noted correction. Ms. Lynn seconded the motion. The motion carried 4-0.

**APPROVAL OF MONTHLY REPORTS**

The June 2024 Police, Roads, Secretary, Treasurer, Budget, Zoning, and the Barry Isett & Associates Inc. reports were presented for approval. Mr. Kashner stated that the tentative start date for the stream restoration project is August 12, 2024 and confirmed that the two Scott Township paving projects have been completed. Mr. Wildt questioned two items on the Barry Isett & Associates BCO Activity Report with the same descriptions but different amounts. Ms. Bacon will follow up on the matter. Mr. Hafner made a motion to approve the reports as presented. Ms. Lynn seconded the motion. The motion carried 4-0.

**APPROVAL OF BILLS TO BE PAID**

The June 19 through July 17 General Fund bills to be paid were presented as two electronic fund transfers and check numbers 18339 through 18371 for \$121,483.90. In addition, the Liquid Fuels Fund bills to be paid for June 19 through July 17 were presented as check numbers 1956 and 1957 for \$4,321.92. Mr. Wildt made a motion to approve the bills to be paid. Mr. Hafner seconded the motion. The motion carried 4-0.

**SUBDIVISION & LAND DEVELOPMENT**

**Financial Security Release 1059 Alliance Park Drive** – Joe Wondoloski, representing Mariano Enterprises, has requested the release of the remaining security in the amount of \$33,000 for Lot 3 in the Columbia County Business Park. Scott Township Engineer, Todd Pysher of Pysher & Associates, Inc. has reviewed the request and recommends the release of the remaining security for Lot 3. Ms. Lynn made a motion to approve the release of the remaining security for Lot 3. Mr. Wildt seconded the motion. The motion carried 4-0.

## **OLD BUSINESS**

**20 Shawnee Road** – Ms. Bacon reported that the contractor for the winning bid of the property demolition is no longer available. As the bid contract has expired, the Township has no recourse on that matter. Solicitor Matthew Turowski stated that Scott Township can go with the secondary bidder as his amount is less than the current bidding threshold. Ms. Bacon has been in touch with the secondary bidder. He is still available to perform the demolition at the quoted price and can perform the work before the next meeting. Further, Ms. Bacon confirmed that PPL has cleared the property. There was discussion regarding removal of the vehicles from the property which will be handled as a separate matter. Solicitor Turowski will perform another title review when a date has been determined by the contractor. Motion made by Mr. Hafner to approve William J. Low Excavation as the demolition contractor for the price of \$17,500. Mr. Wildt seconded the motion. The motion carried 4-0.

**Cinema Center Traffic Signal Reimbursement** – Solicitor Turowski provided an update on the necessary steps to recover funds still outstanding from the traffic signal project from the owners of the Cinema Center. Solicitor Turowski prepared a draft of the Scott Township complaint for review by Mr. Kocher and Ms. Bacon. As no revisions to the draft were needed, the next actions to be taken are the filing of the complaint and having the complaint served.

**Scott Township Municipal Building Electronic Doors** – Ms. Bacon reported that she met with Betsy Rubio, Deputy Director of the Columbia County Housing & Redevelopment Authorities, and her engineer regarding upgrading the front doors of the Municipal Building to electronic entry for ease of the residents. Per Ms. Rubio, another similar project is presently ongoing in Columbia County and she does not foresee any obstacles to completion of this project for Scott Township in a very short time-frame. Ms. Bacon confirmed that no funds from Scott Township will be required for this project.

## **NEW BUSINESS**

**Flood Ordinance** – Ms. Bacon reported that FEMA added new requirements to municipal flood ordinances requiring compliance by July 31, 2024 in order for residents to participate in the National Flood Insurance Program. Mr. Pysher reviewed the new requirements and revised the existing Scott Township Flood Ordinance with the necessary changes. Ms. Lynn made a motion to approve Ordinance 07-17-24A. Mr. Hafner seconded the motion. The motion carried 4-0.

**COMCAST Franchise Agreement** – Ms. Bacon reported on her review of the franchise agreement received from COMCAST and subsequently requested that the agreement include notification to residents when work is planned, the need for COMCAST to obtain Road Occupancy Permits as required, and COMCAST's agreement to return any opened roads/streets to their original condition. A revised agreement was received but it did not include the notification to residents of scheduled work. Solicitor Turowski reviewed the agreement and found it to be a customary agreement and no legal issues were identified. Ms. Bacon also noted that no franchise fees will be received by Scott Township in order to keep the service costs lower for the residents. Mr. Kocher requested that Ms. Bacon request COMCAST include notification to residents for upcoming work in the agreement. Further action tabled until the August meeting.

**Park Cameras** – Ms. Bacon reported that four companies were asked to submit quotes for surveillance equipment with a live feed to the Police Department for the three Scott Township parks. Three of the four companies contacted responded with quotes, as follows:

- ICU Security & Technologies Inc. (ICU) - \$11,849.00
- Surrounded by Security - \$12,250.00
- Northeastern Automated Technologies, Inc. - \$24,503.50
- A.R.C. Security Systems – no quote provided

All three companies included video recorders at each park, backup recovery, and color cameras. In addition, ICU included three more cameras than the other companies and a 60” monitor for the Police Department. Access to internet service for each park is necessary prior to installation of the surveillance equipment. Solicitor Turowski noted that posting of “under surveillance” signs is not required, however might be an additional deterrent to vandalism. The Board of Supervisors agreed that this project would be paid out of ARPA funds. Ms. Lynn made a motion to accept the quote from ICU in the amount of \$11,849.00 on condition of a minimum of 30-days backup recovery and determination of the appropriate size of the monitor for the Police Department. Motion seconded by Mr. Wildt. Motion carried 4-0.

Mr. Hafner made a motion to adjourn the meeting. Ms. Lynn seconded, and the motion carried 4-0. The meeting was adjourned at 7:18 p.m.

Respectfully submitted,

Brittany M. Bacon  
Secretary/Treasurer