

**SCOTT TOWNSHIP
BOARD OF SUPERVISORS
MINUTES— November 20, 2024**

The Scott Township Board of Supervisors met on the above date in the Municipal Building, 350 Tenny Street (Espy), Bloomsburg, PA. The meeting was called to order at 6:30 p.m. and opened with the Pledge of Allegiance to the Flag. In attendance were Supervisors William G. Hafner, Layne D. Kocher, Kathleen A. Lynn, Lanny R. Sheehan, and Dennis N. Wildt. Police Chief Raymond J. Klingler, Maintenance Supervisor Douglas Kashner, Solicitor Matthew E. Turowski, and Secretary/Treasurer Brittany M. Bacon were also in attendance.

Ammon Young, Library Director of the Bloomsburg Public Library addressed the Supervisors and expressed appreciation for the continued financial support from Scott Township. Mr. Young provided information on current library activities/events in addition to traditional book borrowing. There are presently 1,400 registered Scott Township library members. He further explained a partnership between the Bloomsburg Public Library, the Columbia County Traveling Library, and the Orangeville Public Library. The three libraries are jointly addressing financial needs and goals and will be reaching out to local municipalities in calendar year 2025 for consideration of increased contributions for 2026.

QUESTIONS FROM THE AUDIENCE – There were no questions from the audience.

APPROVAL OF MINUTES

Minutes of the October 16, 2024 meeting were presented for approval. Mr. Hafner made a motion to approve the minutes as presented. Mr. Sheehan seconded the motion. The motion carried 5-0.

APPROVAL OF MONTHLY REPORTS

The October 2024 Police, Roads, Secretary, Treasurer, Budget, Zoning, and the Barry Isett & Associates Inc. reports were presented for approval. Ms. Bacon noted that the final reimbursement for the Appleman’s Run project was received. Mr. Wildt made a motion to approve the reports as presented. Ms. Lynn seconded the motion. The motion carried 5-0.

APPROVAL OF BILLS TO BE PAID

The October 17 through November 20 General Fund bills to be paid were presented as three electronic fund transfers and check numbers 18501 through 18535 for \$92,583.31. In addition, the Liquid Fuels Fund bill to be paid for October 17 through November 20 was presented as check number 1965 for \$4,066.25. Mr. Kocher noted information should be obtained on any grants/programs to convert the existing traffic lights to LED to reduce monthly electric costs. Mr. Hafner made a motion to approve the bills to be paid. Mr. Sheehan seconded the motion. The motion carried 5-0.

OLD BUSINESS

20 Shawnee Road – Solicitor Turowski informed the Supervisors of the options available to remove the vehicles from the 20 Shawnee Road site. After discussion, the Supervisors asked Solicitor Turowski to begin the legal steps to obtain a Court Order to remove the vehicles. Additionally, the Supervisors have asked Ms. Bacon to compose a letter to be served to the property owner to claim his abandoned personal property, including property held by the Scott Township Police Department, within 45-days or the Township will dispose of the items.

Park Grant – Ms. Bacon reported that the equipment installation at the Scott School Park is complete. Mr. Kashner reported on an issue at the Espy Street Park. After Recreation Resource installed the new equipment, they advised Mr. Kashner that our equipment was out of compliance because the old swings were too close to the new equipment. After discussion, it was decided that the old swings should be removed so that the park can reopen. Mr. Kocher and Ms. Bacon will meet prior to the December meeting to discuss contractor options for the final steps needed to complete the grant.

Dump Truck Purchase - – Mr. Kashner provided additional quotes for the purchase of a 2025 Ford Dump Truck, with New Holland Ford being the lowest quote obtained in the amount of \$132,114.00. Mr. Wildt made a motion to approve the purchase of the 2025 Ford Dump Truck and upfitting in the amount of \$132,114.00. Mr. Sheehan seconded the motion. The motion carried 5-0.

ARP Funds – Mr. Kocher presented the ARP “For Approval” list that was compiled by the Township Admin Committee. The Committee reviewed the prior wish list and added items previously discussed by the Board of Supervisors. The Supervisors discussed the “For Approval” list as presented as well as the requirement that all remaining ARP funds must be obligated by December 31, 2024. Mr. Hafner made a motion to approve the ARP “For Approval” List and move forward with acquisition of the identified items. Ms. Sheehan seconded the motion. The motion carried 5-0.

NEW BUSINESS

2025 Final Budget – Ms. Bacon reported that no changes were made to the preliminary budget. No residents reviewed the 2025 Preliminary Budget, as advertised. Ms. Bacon noted that there may be a slight increase in the budgeted internet costs because of the 2024 installation of surveillance cameras at the three parks, however she is not aware of any significant line-item changes. It was noted that the budget as presented is balanced and there is no increase in taxes included. Mr. Wildt made a motion to approve the 2025 Final Budget as presented. Ms. Lynn seconded the motion. The motion carried 5-0.

New Township Phone System – Ms. Bacon reported that she solicited quotes to upgrade the Township’s obsolete telephone system from three companies: Higher Information Group, You Must Be Lost, and ICU Surveillance. Quotes were received from two of the three companies, with Higher Information Group being the lowest quote. Higher Information Group presently provides office equipment support to the Township Sewer Authority. The new system is cloud based, with an initial purchase price of \$2,139.81 and a monthly charge which results in an increase of approximately \$50.00/month, dependent upon the number of phones. The fax machine is a separate monthly charge. Ms. Bacon requested the additional purchase of a hub to be installed for use in the Meeting Room at an initial purchase cost of \$500.00. A separate quote was provided for the Police Department. The quote was approximately \$1,600 for the initial purchase with an increase of approximately \$30.00/month. The number of necessary phones, fax machines, and voice mail options were discussed for both the Township and Police Department. The Voice Mail Messages for the Police Department will be handled by the Township staff. It was noted that included in the number of phones for the Township are four phones dedicated to the Scott Township Authority. The monthly charges related to the Authority will be reimbursed by the Authority. Ms. Lynn made a motion to approve the purchase of the upgraded phone system from Higher Information Group, LLC for the Township for 8 phones, no fax, plus the Hub and for the Police Department for 7 phones without the voice mail option. Mr. Hafner seconded the motion. The motion carried 5-0.

Local Share Grant Resolution – Ms. Bacon reported that Mr. Kashner requested she submit the application for a DCED LSA Grant for the purchase of a new truck. Per Ms. Bacon, the application requires the Board of Supervisors approve a Resolution authorizing the application submission. Mr. Hafner made a motion to approve Resolution 11-20-24 in the amount of \$132,114 for submission of a statewide Local Share Assessment grant application. Ms. Sheehan seconded the motion. The motion carried 5-0.

Ms. Bacon reported that the County grant application for the Municipal Building Electronic Front Doors is moving forward as the building's air quality tests were satisfactory. This is now in the County's planning stages. More information will be provided when available.

Chief Klingler reported that the twelve Sig Sauer 9mm pistols acquired several years ago from State Surplus have now been transferred from the State to Scott Township and added to the Police Department property list.

Ms. Lynn made a motion to adjourn the meeting. Mr. Hafner seconded the motion. The motion carried 5-0. The meeting was adjourned at 7:58 p.m.

Respectfully submitted,

Brittany M. Bacon
Secretary/Treasurer