

SCOTT TOWNSHIP BOARD OF SUPERVISORS MINUTES— October 16, 2024

The Scott Township Board of Supervisors met on the above date in the Municipal Building, 350 Tenny Street (Espy), Bloomsburg, PA. The meeting was called to order at 6:30 p.m. and opened with the Pledge of Allegiance to the Flag. In attendance were Supervisors William G. Hafner, Layne D. Kocher, Lanny R. Sheehan and Dennis N. Wildt. Police Chief Raymond J. Klingler, Maintenance Supervisor Douglas Kashner, Solicitor Matthew E. Turowski, and Secretary/Treasurer Brittany M. Bacon were also in attendance.

QUESTIONS FROM THE AUDIENCE – There were no questions from the audience.

APPROVAL OF MINUTES

Minutes of the September 18, 2024 meeting and the September 19, 2024 Budget Work Session were presented for approval. The draft of the September 19, 2024 Budget Work Session minutes – Supervisor Salaries bullet item will be revised to reflect “discussed increase” in place of “increased”. Mr. Hafner made a motion to approve the September 18, 2024 minutes as presented and the September 19, 2024 minutes as modified. Mr. Wildt seconded the motion. The motion carried 4-0.

APPROVAL OF MONTHLY REPORTS

The September 2024 Police, Roads, Secretary, Treasurer, Budget, Zoning, and the Barry Isett & Associates Inc. reports were presented for approval. Mr. Sheehan made a motion to approve the reports as presented. Mr. Hafner seconded the motion. The motion carried 4-0.

APPROVAL OF BILLS TO BE PAID

The September 27 through October 16 General Fund bills to be paid were presented as three electronic fund transfers and check numbers 18458 through 18500 for \$321,367.64. In addition, the Liquid Fuels Fund bills to be paid for September 18 through October 16 were presented as check numbers 1961 through 1964 for \$8,433.74. Mr. Wildt made a motion to approve the bills to be paid. Mr. Sheehan seconded the motion. The motion carried 4-0.

SUBDIVISION AND LAND DEVELOPMENT

Cottontail Solar 7, LLC – Time Extension - Scott Township is in receipt of a letter from Cottontail Solar requesting an extension of the original expiration of 12 months for their Conditional Use approval. Solicitor Turowski provided an overview of the ordinance governing the Conditional Use time requirements. Solicitor Turowski explained that, based on the way the ordinance is written, it is his opinion that the Supervisors are not in a position to grant the request at tonight’s meeting, rather a Conditional Use Hearing would be required. Andrew J. Miller, MPL Law Firm, LLC, spoke on behalf of Cottontail Solar and requested guidance on the Conditional Use Hearing. After discussion, the Board of Supervisors requested that Solicitor Turowski send a written response to Cottontail Solar and move forward with scheduling a Conditional Use Hearing.

OLD BUSINESS

20 Shawnee Road – Ms. Bacon stated that the demolition project is now complete, the contractor has been paid, and the equipment has been moved from the demolition site. Solicitor Turowski stated that he will update the municipal lien to reflect the final expenses. The Supervisors discussed the remaining task of removal of the vehicles. Solicitor Turowski will provide an update on the process to remove the vehicles at the November meeting of the Board of Supervisors.

Cinema Center Traffic Signal Reimbursement – Solicitor Turowski informed the Board of the successful discussions with the in-house Counsel for the Cinema Center. An agreement has been reached for payment in full of the remaining 20% of the grant proceeds, totaling \$53,220.00. Solicitor Turowski has prepared a settlement agreement between Scott Township and the Cinema Center. Upon execution of the agreement, the Cinema Center will make payment in full. Mr. Hafner made a motion to approval execution of the settlement agreement as presented. Mr. Sheehan seconded the motion. The motion carried 4-0.

Park Grant – Ms. Bacon stated that since the last meeting, she and Mr. Kashner have met with the playground equipment supplier, Recreation Resource. The Streets/Maintenance department has removed the old equipment in both parks. Recreation Resource outlined the placement positions for the new equipment. The Streets/Maintenance Department has prepared the areas for the new equipment placement. Recreation Resource is now ready to begin the installation of the new equipment at both parks. DCNR is aware of the Township's approach as no bids were received for the revised park project. When the project is bid again, it will only include the plantings, pathways, and benches. Mr. Kashner noted that a water pipe burst at Scott Park, flooded the bathroom, and sprayed water all over the newly purchased camera system. Mr. Kashner stated that he would like to replace all of the parks' pipes with PEX, using Streets/Maintenance staff.

NEW BUSINESS

Christmas Tree Pickup – Ms. Bacon and Mr. Kashner discussed the collection of residents' Christmas trees by the Streets/Maintenance Department. After discussion, the Supervisors agreed with the suggestion, but recommended limiting the collection to 2-3 days and one tree per household.

Dump Truck Purchase – Mr. Kashner expressed the need to replace the 2015 dump truck. Mr. Kashner received a quote for a 2025 truck chassis and upfitting totaling approximately \$132,000. Mr. Kashner proposed using Liquid Fuels funds for a portion of the purchase and is requesting \$50,000 in ARPA funds for the remaining amount. Mr. Kashner expressed the need to place the order in the near future as there is a significant lead-time required for the purchase and upfitting. After considerable discussion by the Supervisors, Mr. Kashner will obtain at least one more quote for both the chassis and upfitting for the next meeting. At the next meeting the Supervisors will also entertain use of \$30,000 from ARPA funds for this purchase.

Duct Cleaning – Ms. Bacon stated that she obtained two quotes for the duct cleaning of the Municipal Building. The quotes received were from Stanley Steemer and Robert G. Dent. Both quotes totaled \$8,000. To avoid increasing costs, the cleaning process should be done during normal weekday hours and during cooler weather. The Municipal Building will need to be closed during the cleaning process. After discussion, the Supervisors requested Ms. Bacon to proceed with scheduling the cleaning with Robert G. Dent.

2025 Preliminary Budget – Ms. Bacon presented the 2025 preliminary budget, reflecting recommended changes previously discussed, as well as, consideration of more current projections for some income and expense categories. The preliminary budget as presented reflects a zero-deficit. Mr. Sheehan made a motion to approve and advertise the 2025 Preliminary Budget as presented, Mr. Wildt seconded the motion, and the motion carried 4-0.

2025 Parks & Police Event – Ms. Bacon stated that she was approached by the Scott Township Police Department to consider joint participation in hosting a wine, spirits, and beer festival event in 2025, with proceeds to benefit the Scott Township Police Department and the Scott Township Parks. An experienced event coordinator has volunteered to work with Ms. Bacon to organize the first annual event. The event would be held at the Lightstreet Fire Company carnival grounds. The Police Department will no longer be participating in the similar event with other municipalities and prefer to bring this event back to Scott Township. The Supervisors approved Scott Township hosting the event.

Mr. Hafner made a motion to adjourn the meeting. Mr. Sheehan seconded the motion. The motion carried 4-0. The meeting was adjourned at 8:08 p.m.

Respectfully submitted,

Brittany M. Bacon
Secretary/Treasurer