

Complete and Return to:

Scott Township  
350 Tenny Street  
Bloomsburg, PA 17815

<b>OFFICE USE ONLY</b>	
Paid by: <input type="checkbox"/> Cash	<input type="checkbox"/> Check No. _____
Date Paid: _____	
Key Returned: _____	
(Date)	

**Scott Township  
Facility Rental Agreement**

Date \_\_\_\_\_

Name of Organization/Applicant \_\_\_\_\_

Contact Person \_\_\_\_\_

Phone No. (w) \_\_\_\_\_ (h) \_\_\_\_\_

Address \_\_\_\_\_  
(Street Address) (City) (State) (Zip Code)

Date(s) Desired \_\_\_\_\_

Event \_\_\_\_\_

No. of people attending: Youth \_\_\_\_\_ Adults \_\_\_\_\_ = \_\_\_\_\_

Facility Requested: \_\_\_\_\_ Espy Park Building (2412 Riverview Avenue)

<b>Type of Rental</b>	<b>Fee:</b>
Espy Park Building	\$50.00
Pavilion Rental	FREE

Please make checks payable to: **Scott Township.**

The completed facility rental agreement with a **non-refundable reservation fee listed above** is required before the premises may be reserved.

A responsible party (21 years of age) or organization representative must complete the reservation form. The renter is responsible for all conduct and any damages caused by their guest(s) and others hired by the renter. Renter will assume all liability for damages and related accidents. All groups must leave the grounds in a clean and satisfactory condition. Any organization damaging or destroying Township property will be held responsible for repairs or replacement. In the event of damages or cleaning being required, applicant will accept the Township's estimate of the amount incurred.

All groups are required to have one (1) chaperone at least 21 years old for every twenty-five (25) participants under the age of 18.

Rented facilities may not be sublet or assigned to others. Entry fees or parking fees may not be charged by the user.

Renter's activities during rental period must be compatible with use of the park and activities in areas adjacent to the rental space and park. This includes but is not limited to, playing music or making any noise at a level that is reasonable under the circumstances.

In the event litigation is required to enforce or interpret the provisions of this agreement, the prevailing party shall be entitled to reasonable attorney's fees and costs incurred related thereto.

The following are strictly forbidden: Use of candles and/or any type of open flame; and throwing rice or confetti materials in the building or on the grounds. **ALCOHOLIC BEVERAGES ARE NOT PERMITTED.**

Disorderly Conduct, or Assault, as defined by the Pennsylvania Penal Code, will not be tolerated. Such actions include, but are not limited to, abusive, indecent, profane, or vulgar language that might cause a breach of the peace; or threatening or causing physical contact with someone else who might consider the contact offensive.

The organization is responsible to clean and leave the premises in the same condition as when it arrived. All cleaning must be done immediately after the event. The cost of any cleaning or repairs required by the Township will be charged to the organization/applicant. All trash, including ground litter, created by the user or participants, shall be placed in proper receptacles. In the event that no receptacles are available, it is the applicant's responsibility to remove their trash from the premises.

**AFTER-HOURS EMERGENCY PROCEDURE:** The Scott Township Park facilities are owned and maintained by Scott Township. Should you require immediate assistance during your event, please contact Mark Koons, Township Maintenance Supervisor, at (570) 204-5741.

**TERMS AND CONDITIONS:** The undersigned hereby makes application to Scott Township for use of the Espy Park Building or Park Pavilions, and certifies that the information in the application is correct. The undersigned agrees to exercise the utmost care in the use of the Scott Township Park facilities, the surrounding property, and agrees to hold harmless its agents, employees, sponsors, volunteers and officials, while acting within the scope of their duties, harmless from all negligence, causes of action, demands and claims, attorney fees, including cost of their defense, arising in favor of the organization, the organization's employees, or third parties on account of personal injuries, death or damage to property arising on the premises or in any way resulting from the use of above property, whether such action or omission is wholly or partially the cause of the organization or individual. The applicant agrees to adhere to all rules and regulations on this form.

---

Applicant Signature

---

Date