

**SCOTT TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES—SEPTEMBER 15, 2021**

The Scott Township Board of Supervisors met on the above date in the Municipal Building, 350 Tenny Street (Espy), Bloomsburg, PA. The meeting was called to order at 6:30 p.m., and opened with the Pledge of Allegiance to the Flag. In attendance were Supervisors William G. Hafner, Kathleen A. Lynn, Paul R. Eyerly IV, Lanny R. Sheehan, and Dennis N. Wildt. Police Chief Raymond J. Klingler, Maintenance Supervisor Mark J. Koons, and Secretary/Treasurer Brittany M. Bacon were also in attendance.

**BUILDING INSPECTOR PRESENTATION**

Rick Harmon, Department Head of Code Services, outlined the services that Barry Isett & Associates, Inc., provides.

**QUESTIONS FROM THE AUDIENCE**

Mr. and Mrs. Joseph Gentle of Blue Jay Drive outlined the problems they are having with stormwater runoff onto their property. Mr. Gentle requested guidance and help from the Township to correct the problem. Mr. Gentle expressed concern that the drainage may worsen since two building lots were created by the subdivision of the Harry Kane property. Mr. Hafner stated he will consult with the Township's Solicitor for input and then will contact Mr. Gentle.

**APPROVAL OF MINUTES**

Minutes of the August 18, 2021 meeting and August 23, 2021 special meeting were presented for approval. Mr. Sheehan made a motion to approve the August 18, 2021 minutes as presented. Ms. Lynn seconded and the motion carried 5-0. Mr. Eyerly made a motion to approve the August 23, 2021 minutes as presented and Mr. Hafner seconded. The motion carried 5-0.

**APPROVAL OF MONTHLY REPORTS**

The August Budget, Police, Roads, Secretary, Treasurer, Zoning Reports and the Tri-County COG IBC Inspection Service Report were presented for approval. Chief Klingler stated there is now a Safe Exchange Zone in the Police Station parking lot. The area is under 24-hour surveillance and is intended to provide a safer and more secure area for residents to make child custody, private property, or e-commerce exchanges. Mr. Wildt made a motion to approve the reports as presented. Mr. Sheehan seconded and the motion carried 5-0.

**APPROVAL OF BILLS TO BE PAID**

The August 19 through September 15 General Fund bills to be paid were presented as one electronic funds transfer and check numbers 16932–16976 for \$72,863.62. In addition, the Liquid Fuels Fund bills to be paid were presented as check numbers 1845 and 1846 for \$6,214.81. Ms. Lynn made a motion to approve the bills to be paid. Mr. Wildt seconded and the motion carried 4-0, with Mr. Eyerly abstaining due to a conflict of interest regarding the Press Enterprise payment, check number 16963.

**SUBDIVISION & LAND DEVELOPMENT**

Regarding the Earl & Rosemary L. Ritter Preliminary/Final Minor Subdivision/Incorporation Plan, Ted Oman, PLS, of Ted L. Oman & Associates, Inc., attended to represent the applicant. The plan proposes to subdivide a small section of the property at 1239 Old Berwick Road and to incorporate it into a parcel owned by the BPO No. 436 Elks. The Township Zoning Hearing Board granted two dimensional variances at a February 23, 2021 hearing to allow for the reduction of side yard

requirements and rear lot width minimum requirements on the Ritter property. Township Engineer Todd R. Pysher of Pysher & Associates, Inc., reviewed the plan in a letter dated July 26, 2021, and recommended approval with the condition that the Developer fully complete the Certificate of Ownership and Acknowledgment of Subdivision Plans. That has been done. The County Planning Commission reviewed the plan. The Township Planning Commission reviewed the plan and recommended that the Board approve the plan with the one condition listed by Mr. Pysher. Mr. Wildt made a motion to approve the subdivision/incorporation plan. Mr. Sheehan seconded and the motion carried 4-0, with Ms. Lynn abstaining due to a conflict of interest.

### **OLD BUSINESS**

Regarding the recycling/yard waste agenda item, Mr. Wildt updated the Board on the meeting the Maintenance Committee had with Charles Fritz, Recycling Coordinator for the Town of Bloomsburg, regarding the 2022 contract for recycling of brush and yard waste. Discussion ensued regarding details of the contract. Mr. Eyerly noted the paragraph before the signatures line on both the Compost Site Agreement and the Recycling Coordinator Agreement. He requested either removal of the paragraph or clarification from the Town as to what previous agreements it might be referencing. Ms. Bacon will check with Lisa Dooley, Town Manager, regarding this. The Board tabled this matter.

Regarding the American Rescue Plan funds, Mr. Hafner recommended using a portion of the ARP monies to compensate the police officers in acknowledgment of their efforts and sacrifices. During the early months of the pandemic, when there was much fear and uncertainty, the officers were willing to make adjustments in their work schedules to protect the health of the department and to maintain the safety of the Township. Mr. Sheehan made a motion to authorize a \$5,000 payment to the seven unsalaried full-time officers, as compensation for the overtime worked during a ten-week period in April and May of 2020, and for appreciation for working despite the hazards of exposure to a public health risk due to necessary interaction with the public. Mr. Eyerly seconded and the motion carried 5-0.

The Board discussed replacing the municipal building HVAC, using ARP funds. Ms. Bacon was directed to prepare an advertisement for bid. Mr. Hafner stated he contacted Harry Mathias, Jr., who is administering the County's American Rescue Plan funds, to see if the cost for the sinkhole/pipe repair near Edgar Avenue and White Birch Lane would qualify for ARP monies.

### **NEW BUSINESS**

Mr. Sheehan made a motion to adopt Resolution 9-15-21, which provides for supplemental appropriations for the 2021 budget. This is necessary due to the Township receiving \$264,551.43 in American Rescue Plan funds. Mr. Wildt seconded and the motion carried 5-0.

Mr. Sheehan made a motion to allow Trick-or-Treating the evening of the Espy Fire Company Halloween Parade on October 26 from 6:00 to 8:30 p.m., and on October 31 from 5:00 to 8:00 p.m. Ms. Lynn seconded. The motion carried 5-0. If you wish to participate, please turn on your porch light, or if not, please leave your porch light off during this period.

Mr. Wesley Morrow entered the meeting room and expressed concern that the pond he owns north of Bissetts Lane no longer drains. A contractor determined that the drains on his property are clear, so the problem is farther downstream. Mr. Koons explained that the drainage pipe exit is located on private property on the south side of Bissetts Lane. He will meet with Mr. Morrow later in the week.

Ms. Bacon presented the completed Minimum Municipal Obligation Worksheets for the 2022 Uniformed and Non-Uniformed Pension Plans. Mr. Sheehan made a motion to accept the Minimum Municipal Obligations as presented. Mr. Wildt seconded and motion carried 5-0.

Regarding the auditor proposals, Ms. Bacon stated she would prefer to work with Frey & Company since they work with many of the local municipalities. BBD's references do not list any local municipalities. After contacting Frey, she said they offered a revised quote. The proposals were as follows:

<b>AUDITOR PROPOSALS</b>			
	<b>BBD</b>	<b>FREY &amp; COMPANY</b>	
<b>YEAR</b>	<b>RFP QUOTE</b>	<b>RFP QUOTE</b>	<b>REVISED QUOTE 9/13/21</b>
2021	\$6,500	\$8,000	\$7,500
2022	\$6,500	\$8,250	\$7,750
2023	\$6,500	\$8,500	\$8,000
2024	\$6,500	\$8,750	\$8,250

After discussion, the Board directed Ms. Bacon to check with BBD to see if they would agree to a one-year contract with the option to renew. The Board tabled this.

Regarding cleaning company quotes for the municipal building and the police station, Ms. Bacon listed the amounts as follows:

<b>COMPANY</b>	<b>MONTHLY COST</b>
JKAB Real Estate, LLC	\$1,140.00
Mordan Janitorial	\$600.00
Wicked Good Cleaning	\$712.43

Ms. Lynn made a motion to hire Mordan Janitorial for \$600.00 per month. Mr. Wildt seconded and the motion carried 5-0.

Mr. Eyerly made a motion to adjourn the meeting. Mr. Sheehan seconded and the motion carried 5-0. The meeting adjourned at 8:02 p.m.

Respectfully submitted,  
 Brittany M. Bacon  
 Secretary/Treasurer

**SCOTT TOWNSHIP  
BOARD OF SUPERVISORS  
WORK SESSION  
MINUTES—SEPTEMBER 30, 2021**

The Scott Township Board of Supervisors met on the above date in the Municipal Building, 350 Tenny Street (Espy), Bloomsburg, PA. The work session began at 9:00 a.m. In attendance were Supervisors William G. Hafner, Kathleen A. Lynn, Paul R. Eyerly IV, Lanny R. Sheehan, and Dennis N. Wildt. Police Chief Raymond J. Klingler, Maintenance Supervisor Mark J. Koons, and Secretary/Treasurer Brittany M. Bacon were also in attendance.

This draft of the budget began with a \$263,355.00 deficit. Ms. Bacon stated the ARP fund balance is \$229,553.00. Discussion ensued regarding budget items that might be eligible, rather than using General Fund monies. Among the items suggested were the new digital radios for the Police Department, park improvements, internet technology (IT) expenses, a new municipal building HVAC system, and a new roof for the municipal building.

Regarding Tax Revenue, Ms. Bacon noted she factored in a real estate tax increase. She has not received the estimated 2022 earned income tax and local services tax amounts from Berkheimer Associates, but she does not anticipate much of an increase.

Regarding Expenses, the Auditors line item was increased, due to contracting with an accounting firm. Dues & Subscriptions, which includes IT costs, could be reduced by \$7,000 if IT is an eligible expense for ARP funds. In the Building and Grounds section, cleaning costs were increased. Mr. Koons noted the Repair line item includes \$5,500 to purchase paint for the Maintenance Building roof. Due to the new recycling contracts with the Town of Bloomsburg, the Recycling line item was increased by \$8,650 over the 2021 Budget.

Regarding Streets & Roads, Mr. Koons stated the \$7,000 for Mosquito Control could be removed, since the cost this year was covered on a County level, hopefully it will be next year. He stated he could reduce the Weed Spray cost from \$5,000 to \$2,500, by only spraying half of the Township. Discussion ensued regarding the Streetlights and Capital Outlay expenses, and whether the cost should be fully covered with General Fund monies or partly with Liquid Fuels monies. Mr. Koons explained the proposed pipe repair project that would be the SR Capital Outlay expense. He stated that could be paid from Liquid Fuels monies.

Ms. Bacon stated the Park Grant line item reflects the increase in consultant costs. Under the Other section, the draft includes \$50,000 for Road Improvements. Mr. Koons outlined the projected paving project cost for 2022. Extensive discussion ensued about Liquid Fuels monies, real estate tax increases, and the Route 11/Cinema Center traffic signal rebuild. With increasing the Real Estate Tax by .55 mils, covering Streetlight costs with

Liquid Fuels monies, reducing Road Improvements to \$25,000, and reducing the PS Capital Outlay to \$10,000, the budget ended with an approximately \$70,000 deficit.

The work session ended at 10:28 a.m.

Respectfully submitted,  
Brittany M. Bacon  
Secretary/Treasurer